



The Chamber Charity Gala is the business community's way of honoring local non-profit organizations for the value and impact they make in Phoenixville. This year, we will be choosing a local non-profit who will receive a portion of the proceeds of the night. Please **complete this application** and return it to **the Chamber by Friday, July 13th** at 5:00pm. **The Charity Gala will be held on Saturday, November 17th**, from 5:30 – 9:00pm at Phoenixville Country Club.

**There are some requirements of the organization chosen to benefit by this event.**

The requirements are as follows:

- The organization must remain a member in good standing of the Phoenixville Regional Chamber of Commerce for at least two (2) calendar years after the event.
- The organization must be prepared to assist with greeting, or other similar functions, the night of the event.
- We request that the selected organization donates an auction item.
- The organization will be gifted two (2) tickets to the event. We request that the organization has a presence at the event, in that board members, volunteers, etc. consider purchasing tickets or a table for the event. The cost is \$90.00 per ticket; tables of ten can be purchased at discount for \$850.00.

\*If these requirements are not met, the selected non-profits must return the money to the Chamber.

We look forward to receiving your application and working with you to make this a successful and fun event! Applications must be returned to the Chamber by Friday, July 13th at 5:00 PM.

\*E-mail submissions will not be accepted. All submissions must be made via USPS or drop off at Chamber office. If you would like more information on this year's event, please contact the Phoenixville Regional Chamber of Commerce at 610-933-3070.

Sincerely,

The Phoenixville Regional Chamber of Commerce Annual Charity Gala Committee  
Chamber Tax ID: 23-0975705 (501c6)

## 2018 Charity Gala Award Application

*Please feel free to attach a separate piece of paper with further detail if needed.*

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

*Please attach proof of 501(c)3 to this form. Forms without proof will not be considered.*



*Please use another sheet of paper if needed.*

1. What is your non-profit organization's mission statement, and who directly benefits from your programming?

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2. What is your annual budget? \_\_\_\_\_

3. What percentage of your budget goes to programming? \_\_\_\_\_

4. What fundraising events do you have planned over the next calendar year and what are the dates of the events?

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5. Would your organization use the monies awarded benefit a specific program? Please explain.

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6. What would you do with the monies if your organization were selected as the beneficiary of this event?

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7. How would your use of the monies benefit the Phoenixville region, and who would benefit the most?

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**\*\*Additional Questions:**

- The Chamber requests a donation towards the silent auction. If able, what will you be providing for the auction?

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-Two (2) volunteers from the organization are requested at the event from 5:00 pm to 9:30 pm to help in execution of the event. Will you be able to fulfill this request?

Yes  No

- The organization will be gifted two (2) tickets to the event, and request that your organization has a presence at the event, in that board members, volunteers, etc. consider purchasing tickets or a table for the event. Will you make efforts towards this?

Yes  No

- The organization must remain a member in good standing of the Phoenixville Regional Chamber of Commerce for at least two (2) calendar years after the event. Will you be able to fulfill this requirement?

Yes  No

*(If these requirements are not met, the winning charity must return the money to the Chamber)*

**Thank you for your application. Please return this form and proof of your 501(c)3 status to the Chamber by 5:00pm on Friday, July 13th. E-mail submissions will not be accepted. All submissions must be made via USPS or drop off at Chamber office.**